

CITY OF VAN ALSTYNE

AGENDA

City Council Meeting
Van Alstyne Community Center
262 N. Preston Ave

JUNE 13, 2017

6:35 P.M.

**(The City Council Meeting will come to order immediately following the
Zoning Board of Adjustment Meeting)**

Citizens may appear before the City Council to address items not listed on the agenda, in accordance with procedural rules as determined by the meeting Chair and by submitting a "Request to Address Council" form to the City Clerk no later than the conclusion of Agenda Item 3 (Pledges of Allegiance).

A "Request to Address Council" form is not necessary when speaking for or against a public hearing item.

Persons with disabilities who plan to attend this meeting and who may need assistance should contact Jennifer Gould at (903) 482-5426 at least 48 hours prior to the meeting so that appropriate arrangements can be made. All persons attending shall abide by the City of Van Alstyne Public Meeting Rules of Citizen and Visitor Decorum adopted by Resolution No. 02-2010-01.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

AGENDA

1. Call to Order.
2. Citizens Communications. *(Not for items listed on this Agenda. Three minutes each. No deliberations with Council. Council may respond with factual information only.)*

PUBLIC HEARINGS

3. Conduct a Public Hearing regarding the 2016 Annual Drinking Water Quality Report.

CONSENT AGENDA

Items listed on the consent agenda allow the Council to approve all items together without discussion or individual motions. Items may be removed from the consent agenda on the request of any one member of the Council. Removed items will be discussed and action taken immediately after the consent agenda.

4. Consider and take any action necessary regarding minutes from the May 9, 2017 Zoning Board of Adjustment meeting, May 9, 2017 Regular meeting and the May 16, 2017 Special Called meeting.
5. Consider and take any action necessary regarding passage of a resolution authorizing the City Manager to sign closing documents for the sale of the property located at 601 Martin Duke Road to LNMN Holdings, LLC.
6. Consider and take any action necessary regarding approval of a resolution of the City Council of the City of Van Alstyne, Texas, granting the petition of the owner of an area of land to annex the area into the City of Van Alstyne, setting the dates, time and place for the public hearings on the proposed annexation, on the voluntary petition of owners for approximately 16.27 acres of land described on Exhibit "A" (generally located in the area south of Spence Rd, east of Sanford Circle and west of Greywood Drive); authorizing the preparation of service plans and notification of property owners, railroads and school districts; authorizing and directing the city clerk to publish notice of such public hearings; and establishing an effective date.

7. Consider and take any action necessary regarding awarding the contract for the Dallas Street Water and Sewer Line Replacement in the amount of \$263,272.60 to Dickerson Construction Company, Inc.

REGULAR AGENDA (NON-CONSENT)

8. Presentation of award of appreciation to Timmerle Kelly, Billy Plake and Russell Moore.
9. Consider and take any action necessary regarding appointment of Mayor Pro-Tem.
10. Consider and take any action necessary regarding approval of an ordinance establishing the sales tax structure established pursuant to election as it relates to streets.
11. Consider and take any action necessary regarding passage of a resolution repealing Resolution No. 03-2014-01 and recognizing the Van Alstyne Sports Authority (VASA) as a preferred league for youth sports in the City of Van Alstyne, Texas.
12. Consider and take any action necessary regarding an agenda request from Suzon Crowell to review and consider the following administration items:
 - a) Propose removal of decorum sheets at door for every council meeting to be replaced with a sheet that explains how a council meeting works and when citizens can contribute and have for July council meeting. Explain about allotted time for all citizen comments and needs for agenda items.
 - b) Propose all email to council members should be done as a “to” and not as a blind carbon copy so that members can see who received all correspondence effective immediately.
 - c) Propose that only elected officials should be seated at the council table during council meetings to clarify those that are elected positions versus staff.
 - d) Propose that all billings from the city’s attorney are categorized by case and/or administrative task to allow for a view of inception to date spend on said categories starting with the July statement.
 - e) Propose that council be provided an overview of all outstanding and current open litigation in which the city is involved prior to the July council meeting.
 - f) Propose that the City Manager provide options prior to the July council meeting for customer service training for all front desk staff that would be appropriate to their requirements for serving the public
 - g) Request confirmation that the city website be updated with council meeting agendas at the same time as the posting outside city hall.
 - h) Propose that Planning & Zoning be required to have a comprehensive plan zoning map and a current zoning map available at all meetings for citizens to view and reference. City clerk should put a push pin on the current map on any property that will be discussed at the meeting and at all public hearings.
 - i) Propose that the City Manager starting at the July council meeting provide a monthly report as part of the staff report section of the meeting and advise on all topics raised by citizens, businesses and staff for the prior month
 - j) Propose that council receive notification prior to all citations to residents and/or businesses where the citation could be perceived as onerous. The goal is to be proactive in addressing citizen feedback and/or revising ordinances that may need revision.
 - k) Propose that New Resident section of the city website be renamed to just “Resident” since there is no section addressing current residents.

- l) Propose that all city staff be barred from making any public negative statements about any citizen or business. We are here to help citizens not admonish them.
 - m) Request that all council members be provided a microphone for council meetings.
 - n) Propose that the City Manager put in place the proper cross-training with front desk staff to make certain any citizen requests can be handled at all times.
 - o) Propose that City Manager provide next steps on enacting an electronic bulletin board on the city website that allows for feedback and conversations between the city and citizens.
 - p) Propose that council, at the July council meeting, is updated on any automatic raise clauses that might be in any staff employment contracts.
 - q) Request that council is updated on the assistant city attorney staff role; the job description, when the role was approved, how much the position is to be paid and the role's current status.
 - r) Request an update on the process for building the monthly council agenda.
 - s) Request the job descriptions and required training plan for all staff.
13. Consider and take any action necessary regarding an agenda request from Suzon Crowell proposing that the City Council publicly make a statement supporting all its local businesses and that we encourage all city staff, where it makes sense, to frequent our local businesses. Ask that all department heads communicate our support to all staff.
 14. Consider and take any action necessary regarding an agenda request from Suzon Crowell proposing that the City Manager provide a calendar to council advising on periodic visits to local businesses and civic organizations throughout the year with the goal of gathering feedback on how the city can best support its citizens. Would like to see a draft of a business survey to be sent to all businesses for the July council meeting.
 15. Consider and take any action necessary regarding an agenda request from Suzon Crowell requesting an update from Planning & Zoning Commission about designating truck routes within the city.
 16. Consider and take any action necessary regarding an agenda request from Suzon Crowell requesting an update on the overview and status of the proposed bike path with the intention of updating all new council to get them up to speed.
 17. Consider and take any action necessary regarding an agenda request from Suzon Crowell requesting an update on the upcoming update to the Comprehensive Plan, when was it last done and by who, and when are we required to update.
 18. Consider and take any action necessary regarding an agenda request from Suzon Crowell requesting an update on the current situation with the Van Alstyne Sports Authority (VASA) and light bulb replacements and irrigation at our parks.
 19. Consider and take any action necessary regarding scheduling a Special Worksession for City Council to cover training/orientation on employment laws, open meetings and executive session, platting and zoning, involvement in citations and determine other topics Council would like covered at Special Worksession.
 20. Departmental Reports.
 21. City Manager's Report.

22. **Mayor and Council Closing Comments.** Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulation or condolences, 2) information about holiday schedules, 3) recognition of individual, 4) reminders about upcoming city events, 5) information about community events and 6) announcements involving an imminent threat to public health and safety.

EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code (Open Meetings Law), the City Council may meet in a closed Executive Session pursuant to applicable laws.

23. All items below for Executive Session:

Pursuant to the following designated sections of Texas Government Code, Annotated, Subchapter 551, the Council will enter into executive session to discuss the following items:

- a) Section 551.071 [Consultation with Attorney] and/or Section 551.072 [Deliberation Regarding Real Property] regarding the sale and/or purchase of property for municipal facilities.

OPEN MEETING

24. Consider and take any action necessary as a result of executive session.
25. Adjournment.

I certify that I, Jennifer Gould, posted this agenda on the announcements board located in front of City Hall at 242 E. Jefferson at 4:30 p.m. on June 9, 2017.

Jennifer Gould, City Clerk

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the City Council at the date, hour and place given in this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- § 551.071 – Private consultation with the attorney for the City regarding any item on this agenda.
§ 551.072 – Discussing purchase, exchange, lease or value of real property.
§ 551.074 – Discussing personnel or to hear complaints against personnel.