

CITY OF VAN ALSTYNE

MINUTES

City Council Work Session Meeting

Van Alstyne Community Center

262 N. Preston Ave

JULY 10, 2017

6:00 P.M.

Members present: Mayor Larry Cooper, Brad Clough, Teddie Ann Salmon, Robert Jaska, Lee Thomas and Suzon Crowell.

Staff present: Frank Baker and Jennifer Gould.

AGENDA.

1. Call to Order. *Mayor Cooper called the meeting to order at 6:03pm.*
2. Discussion regarding the building permit and certificate of occupancy permit process. *Frank Baker presented a detail of each process. Discussion was held regarding permitting. Suzon Crowell suggested adding an explanation of why permits and inspections are needed as well as a more detailed list of when a permit may be required.*
3. Hear presentation to cover general training/orientation including employment laws, open meetings and executive session, platting and zoning and involvement in citations/citation procedure in court. *Melissa Cranford presented information regarding employment laws. Julie Fort presented information regarding open meetings and executive session, platting and zoning and involvement in citations as well as citation procedure in court. Suzon Crowell suggested providing an orientation each time there is a newly elected official.*
4. Discussion regarding an agenda request from Lee Thomas regarding a procedure for processing complaints. *Lee Thomas introduced a complaint process idea advising that procedures are in place for general departmental complaints and personnel complaints other than those against the City Manager or a board member appointed by City Council.*

EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code (Open Meetings Law), the City Council may meet in a closed Executive Session pursuant to applicable laws.

4. All items below for Executive Session:

Pursuant to the following designated sections of Texas Government Code, Annotated, Subchapter 551, the Council will enter into executive session to discuss the following items:

- a) Section 551.071 [Consultation with Attorney] regarding (i) complaint filed by Ms. Carr, (ii) complaint filed by Ms. Larkins, (iii) complaint filed by Ms. Izzi, (iv) complaint(s) filed by Ms. Clum, (v) personnel policy and recommended updates, (vi) placement of administrative and council member requests on meeting agendas, (vii) Councilmember Crowell's communications log, (viii) legal questions and advise on any training topics listed in workshop open session items 2., 3. and 4. above.

*Council recessed into closed session at 9:45pm.
Council reconvened into open session at 12:24am, July 11, 2017.*

OPEN MEETING

5. Consider and take any action necessary as a result of each item listed in executive session.
No action taken.
6. Adjournment. *Brad Clough made a motion to adjourn at 12:24am. Suzon Crowell seconded the motion and the motion passed unanimously.*

Larry Cooper, Mayor

Jennifer Gould, City Clerk