

Minutes of the Van Alstyne Parks and Recreations Board Meeting
Thursday, January 19, 2017, at 6 p.m.
228 East Marshall St, Van Alstyne TX 75495

1. The meeting was called to order by Chairman Teddie Ann Salmon at 6:00 p.m.
Voting members present: Teddie Ann Salmon (Chairman), Chris Becherer (Vice Chairman), Kaaren Teuber (Secretary), Mark Swift, and Brad Clough - a quorum was present
Attendees and Guests: Steve White (Director, Parks & Recreation), Kanita Larkins (CDC rep), Len McManus (city engineer), Ashley McSwain (legal assistant), Paul Hickson (applicant for Parks Board vacancy), arriving at 6:40 Mayor Larry Cooper
2. Public Comments: Kanita Larkins (CDC Administrative Coordinator)
Kanita reported that the playground equipment should be installed by February 13. The gazebo at Dorothy Fielder Park should be repaired using money from a fund raiser of businesses and the community and matched by the CDC. CDC pledges Board support and vote of confidence. Other items from Mrs. Larkins will be listed on the February agenda.
3. Minutes of November 17, 2016, meeting: There was no discussion. Motion to approve the minutes was made by Mark Swift, seconded by Brad Clough, passed unanimously.
4. Old Business:
 - a. Steve White gave the park update. He reported on the vandalism at Forrest Moore Park to include graffiti on outside walls, door panel, and drinking fountains. At the East Park, vandals stole aluminum and climbed in through a hole in the ceiling.
 - b. Grant Update: Tabled until next month. Mark Swift made a motion that our Board send a letter to Kanita asking her to check further; seconded by Kaaren Teuber; passed unanimously.
 - c. Update on Board request to City Council regarding ordinance wording and meeting with engineer: Lyn McManus attended the meeting to work with our Board. Kanita put in an application to CDC for funding of \$9,000.00 to cover engineering costs for park planning.
 - d. Review Wish List (property on Miller, Baldwin, and W A Denton streets): A special use permit was approved by the P&Z January 18. A woman requested rezoning for a 90-child day care. This must go to City Council for approval. Parks has been using the area for overflow baseball. There is a need for more property for sports because school populations are growing and park space is limited. There has been a 40% increase in school attendance in the last 2 years.
VASA pays the VA ISD a \$1,000 yearly usage fee for this property which is included in the yearly fee of \$10,000.
5. New Business:
 - b. Application regarding Park Board opening: Paul Hickson applied to fill the unexpired term, a city position, vacated by Stacey Browning. He was introduced to the Board members by Chairman Salmon. Kaaren Teuber moved to approve Paul's application; seconded by Mark Swift; passed unanimously. It will be sent to Council for approval.
 - a. Len McManus, City Engineer, presentation regarding past and present planning guide: Len discussed current green space opportunities and city use space. In order to complete a Master Plan, he proposed doing an inventory survey of all park and recreation areas and gave members a sample survey. For consistency, the same person will rate each park.

McManus discussed the need to have guidelines for new major subdivisions outline what the city required for green space. He proposed the need to negotiate with developers they contribute 5% of the land for green space with restrictions of what land is appropriate for such use. There are two known sub-divisions coming into Van Alstyne. The usage would be for teams and include a soccer field for small children. Trends need to be considered.

Email usage information - teams, fields, scheduling - from 2013 to now to Director White and Chairman Salmon.

McManus discussed the Bike and Pedestrian Trail Plan and gave each member a drawing of the plan. Segment 1 is what will be worked on. The Technical Advisory Committee (TAC) of the Texas Department of Transportation will provide 80% of the money. Safety is the primary concern for the trail plan. It will be a 12 ft concrete path. The school OK'ed the easement. The contract was signed last week.

6. Closing Comments:

Teddie Ann noted that Robert Shelton missed 2 consecutive meetings.

7. Adjourn: Mark Swift moved we adjourn; Brad seconded the motion. It passed unanimously and the meeting ended at 7 p.m.

Next meeting is February 16 at 6 p.m. in the Van Alstyne Community Center, 262 N. Preston Ave.

Submitted by Kaaren J. Teuber, Secretary

A handwritten signature in cursive script that reads "Kaaren J. Teuber".