

**Van Alstyne Public Library**

**Board Meeting Minutes**

**September 5, 2017**

**Attendees:** President Rodney Williams, Rick Whiteside, Emily Kendrick, Deja James, Robert Jaska, Debe Wyatt, Vicky Cupit, Judy Kimzey

Meeting was called to order at 6:10 p.m.

Minutes for the May 2017 Board Meeting were read and approved with corrections. Motion to approve was made by Debe Wyatt and seconded by Robert Jaska.

**OLD BUSINESS:** None

Librarians Report – See Attached

The door count for August was 1905. Director Judy Kimzey gave an overview of the budget for the 2018 year with comparison pages for several years dating back to 2013. The Board was able to understand the need for increases in the budget by comparing the data given for each year. Director Judy Kimzey did a line item explanation for the past two years and clarified the procedure required for submitting an annual budget to the City Manager. The budget then is presented to City Council for approval. This discussion enabled each Board Member to understand how the budget is formatted each year. The report also shows how the funds are dispersed.

**GENERAL BUSINESS:**

There are three board members with terms expiring with the September 2017 meeting. Rodney Williams, Deja James, and Robert Jaska. Both Mr. Williams and Mr. Jaska asked the Board to approve their request to serve another term. Mrs. James decided to let her term expire and was thanked for her six years of service to the community. This will leave one Board position open. An announcement will be made by Director Judy Kimzey and applications will be taken by City Hall personnel. Both Robert Jaska and Rodney Williams submitted re-application forms to the Director. The applications will be presented to the City Council at the regular September 2017 meeting.

**NEW BUSINESS:**

September is the month for annual officer elections for the Van Alstyne Texas Public Library Board. Nominated for President were current President Rodney Williams and current Secretary Vicky Cupit. A paper vote was submitted by each Board member present and Vicky Cupit was elected President. Her term will start with the October 2017 Board meeting. Rodney Williams was voted Vice President by consensus of the entire board. Emily Kendrick was voted as Secretary.

**Van Alstyne Public Library**

**Board Meeting Minutes**

September 5, 2017

Page 2

An overall discussion of Board member duties was held after the election and the Director was assured that each member of the Board has offered to help with volunteer work at the Library during a personnel transition time. Director Judy Kimzey thanked the Board for their support.

Next scheduled meeting of the Van Alstyne Public Library Board is scheduled for October 3, 2017 at 6 p.m.

Meeting was adjourned at 7:20 pm.

Respectively submitted,

Vicky Cupit

Secretary