



Deposit Fee Paid: _____
 Rental Fee Paid: _____

Date of Use: _____
Time of Use: _____

Community Center Rental Agreement
262 North Preston Avenue

Rented To: _____
Mailing Address: _____
Phone: _____
Type of Function: _____ Number of Persons Expected: _____

It is understood that all damages to the premises caused by the lessee or lessee's guests will be repaired or paid for to the satisfaction of the City of Van Alstyne. It also is understood that if the City of Van Alstyne is not notified of cancellation in writing at least seven (7) days before the date of use stated above, the deposit will be retained by the City of Van Alstyne as liquidated damages.

No articles or furnishing in the Community Center will be removed from the premises without the expressed permission of the Van Alstyne City Council.

DEPOSIT FEE REQUIRED:

Individuals (Citizens of Van Alstyne); Non-profit Clubs/Organizations
Monday through Friday 100.00
Saturday through Sunday 125.00

Individuals (Non-citizens of Van Alstyne); For-profit Businesses
Monday through Friday 150.00
Saturday through Sunday 175.00

RENTAL FEE REQUIRED:

Individuals (Citizens of Van Alstyne); Non-profit Clubs/Organizations
Monday through Friday (4 hr minimum) fee is + \$10.00/hr. after min. 75.00
Saturday through Sunday (4 hr minimum) fee is + \$10.00/hr. after min. 100.00

Individuals (Non-citizens of Van Alstyne); For-profit Businesses
Monday through Friday (4 hr minimum) fees is + \$20.00/hr. after min. 150.00
Saturday through Sunday (4 hr minimum) fee is + \$20.00/hr. after min. 200.00

Person Responsible (Print)

Date

Signature: _____

Key #: _____