

MINUTES

LIBRARY BOARD MEETING

February 5, 2019 - 6:00PM
Van Alstyne Public Library
903-482-5991

Call to order

President Rodney Williams called the meeting to order at 6:01 p.m. Present were Library Director Judy Kimzey and Board members Monica Herrera, Sarah Macias, Torrey Stricklin and Rodney Williams.

Absent were Emily Kendrick, Robert Jaska and Rick Whiteside.

Recognition of guests

Van Alstyne Mayor Steve Riley and City Manager Lane Jones were recognized by the Board. Mayor Riley stated that he wanted to observe the Board and appreciated its good work. Jones discussed with the Board a future Parks project in downtown and stated that he is hoping for the Board's help in supporting the project.

Business:

- Librarian's report

Director Judy Kimzey presented her monthly statistics for January, 2019, noting an increased door count of 9 percent over the previous month but also an 8 percent drop from the 3-year average. New patrons were up 13 percent from the prior month. She also noted that staffing issues have been helped as two part-time positions were combined into one full-time position with the hire of Nickie Woodward, while Ben George will be moving to processing from young adults. Kimzey also discussed her work on grant proposals.

- Reading and approval of January 15, 2019 meeting minutes

Rodney Williams offered a correction to have the words "City Council" under "Update on library bylaw revisions" changed to "City Manager". Sarah Macias made a motion to accept the minutes with the change with a second from Monica Herrera. The motion passed unanimously, 4-0.

- Review Library support sources

Director Kimzey introduced the Board to three basic sources of funding for the Library: The City of Van Alstyne, Friends of the Library and Grayson County. She also discussed additional revenue streams through library operations.

- Review outline of 2020 celebratory event

The year 2020 will mark the 50th anniversary of the Library. Director Kimzey discussed the Friends of the Library's work in helping to organize the celebration and a potential list of celebration events. Kimzey noted that these events may be changed or added to as the celebration approaches.

- Discuss and take any action necessary regarding review of library policies

Rodney Williams presented to the Board the need to clean up the policy manual and his desire to appoint a special committee to review and offer recommendations to the Board regarding said manual. Director Kimzey expounded on the need to have these policies cleaned up and updated. Kimzey and Williams presented proposed revisions to the Library Meeting Room Policy and asked the Board to review. It was determined that wording is in place currently to allow the Library Director final say on who can utilize the meeting room. No action was taken.

- Discuss and take any action necessary regarding subcommittee formation

Rodney Williams stated that he had asked Emily Kendrick to chair a committee and was looking for two more volunteers. Sarah Macias volunteered as did Monica Herrera. Sections of the policy manual that will be reviewed first were presented and are to be further discussed at the March meeting.

- Closing Comments:

Director Kimzey discussed her upcoming presentation at the March City Council meeting as well as February events at the Library. Williams said he looked forward to getting the policy manual completed and to have more organizations utilizing the library for meeting space.

Adjourn

The meeting was adjourned at 7:27 p.m.

Respectfully submitted by Rodney Williams