



SERVICE DISCONNECTION REQUEST

I, _____ would like to have service disconnected at my residence _____ effective _____.

(NOTE: The base water and wastewater charge cannot be pro-rated. You will be charged the entire monthly base charge regardless of the date of the month you select as the Ending Service Date.)

Forwarding Address: _____

I understand that my final bill will be deducted from my deposit. Any amount that is left outstanding will be forwarded to the address that I have listed above. If a balance is owed after my deposit has been applied I will receive a bill and MUST remit payment.

Customer Signature

Date

Clerk

Date



Deposit Refund Donation

As per the City of Van Alstyne Code of Ordinances, Chapter 44 “Utilities”, Article I, Section 44-10 “Application required for service” and Article VI, Section 44-252 “Refund of deposit”:

If, pursuant to Section 44-10, a customer has elected to donate the refund owned for utility services to the City’s Parks and Recreation Facilities and Programs, the City shall first apply any refund amount to the payment of indebtedness to the City for utility services. After such indebtedness, if any, is paid, any remaining funds, not to exceed twenty-five dollars (\$25.00) per account, shall be used by the City for the establishment, operation and support of public recreation facilities and programs.

Only if after payment of indebtedness to the City for utility services, a deposit refund is twenty-five dollars (\$25.00) or less, the City will retain said deposit refund for the establishment, operation and support of public recreation facilities and programs.

I elect to donate my refund owed for utility services, not to exceed twenty-five dollars (\$25.00), to the City of Van Alstyne’s Parks and Recreation Facilities and Programs.

Print Name: _____ Signature: _____

Account Address: _____

Account Number: _____