

## **Van Alstyne Public Library**

Board Meeting Minutes: September 22, 2020 <DRAFT>  
5:30pm - Van Alstyne Public Library

### **Board Members:**

*Present:* Tiffany Chartier, Emily Kendrick, Sarah Macias, Torrey Stricklin-Morrison, Dusty Williams, Rodney Williams

*Absent:* None

*Quorum present?* Yes

### **Others Present:**

Library Director: Judy Kimzey

### **Proceedings:**

Meeting called to order at 5:33 p.m. by President, Rodney Williams.

**Reading and approval of March 2020 meeting minutes:** March 2020 meeting minutes were reviewed and approved with one correction. Motion, T. Chartier. Second, T. Stricklin-Morrison. All in favor.

### **Regular Agenda Items:**

**Librarian's Report:** Director Kimzey explained how the library is handling COVID-19. She also reviewed what staff and volunteers have accomplished since March. Other items of note:

- The library has new front windows thanks to a generous donation from Audrey Slack.
- Over 1000 books circulated last month.
- Self check out/web payment centers are coming soon to the library. Money for these purchases was secured through a COVID grant.

**Review of space reconfiguration-** Director Kimzey took board members on a tour of the building and explained current and upcoming changes to the library.

**Update on expiring board member seats-** The board has 3 expiring seats and 1 vacant seat. Look for further information on applications and applicants soon.

**Discuss collection development policy-** *Tabled until the next meeting.*

Library parking- Director Kimzey shared that questions regarding appropriate usage of the library's staff parking lot have recently come up. Currently the staff lot (facing Highway 5) is also being used by an adjacent business for personal and commercial use. MOTION: The board asks that Director Kimzey contact the city attorney to get advice regarding the use of the library parking lot by the neighboring business. (R. Williams) Second, D. Williams. All in favor. Based on the information gathered, the board will reassess the situation at the next meeting.

2020 Celebration- The official date of the library's 50th birthday has passed without a celebration due to COVID-19. The funds raised for this event will still be spent responsibly by January. A city proclamation for the library's birthday is scheduled for the next city council meeting.

FY 2020-21 budget- Director Kimzey recently presented a balanced budget. A brief discussion of this budget was held.

Interlibrary loans- What are they? An informative explanation of this library program was presented to board members per the request of President Williams.

**Closing comments:** None.

Meeting Adjourned: 6:57 p.m.

Minutes respectfully submitted by Secretary, Emily Kendrick