

CITY OF VAN ALSTYNE

MINUTES

Architectural Review Panel (ARP) Meeting

Van Alstyne City Hall

Council Chambers

152 N Main Drive

January 28, 2022

6:00 P.M.

Members present: Dusty Williams, Jim DuBois and Maria Hickson-Grimmett.

Staff present: Jennifer Gould.

AGENDA

1. Call to Order. *Chairperson Dusty Williams called the meeting to order at 6:41pm.*
2. Consider and take action to approve minutes from the December 7, 2021 meeting. *Jim DuBois made a motion to approve minutes as presented. Maria Hickson-Grimmett seconded the motion and the motion passed unanimously.*
3. Consider and take action regarding the issuance of a Certificate of Appropriateness for improvements to OTP VAN ALSTYNE ADDN, BLOCK 6, LOT 12 more commonly known as 245 E Marshall Drive. *Donald Bacco spoke to the request advising that the proposed sign is four feet tall and eight feet wide, made of acrylic and aluminum, back lit with soft pink LED lighting. The Panel expressed favor for the sign as proposed stipulating that the sign must fit between the detail in the brick as per Code Section 46-93 (3) c which states, "Projecting signs cannot block or obliterate intricate façade detailing, windows, or cornices of the building upon which they are attached." Dusty Williams made a motion to issue the Certificate of Appropriateness with the aforementioned stipulation. Maria Hickson-Grimmett seconded the motion and the motion passed unanimously.*
4. Adjournment. *Jim DuBois made a motion to adjourn the meeting at 6:54pm. Maria Hickson-Grimmett seconded the motion and the motion passed unanimously.*

Dusty Williams, Chairperson

Jennifer Gould, City Clerk