



# Agenda Request

All requests must be submitted to the City Secretary no later than noon on the Wednesday prior to the Regular Council meeting. All requests must be specifically worded and have all accompanying paperwork attached. Any Public Hearing and action required as a result of the Public Hearing must be specified in the request. Any emergencies must be cleared through the City Manager.

Agenda Wording

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Public Hearing Wording (*if necessary*)

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Submitted by:

\_\_\_\_\_  
Name (*Please print or type*)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

Accepted at City Hall by:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date/Time Received