

Van Alstyne Public Library

Board Meeting Minutes
May 3, 2022 – 5:30 p.m.
Van Alstyne Public Library

Board Members:

Present: Emily Kendrick, Angelica Peña, Michelle Rodgers, Diane Windsor, Dusty Williams; Ashley Ramon, Tiffany Chartier, Sarah Macias, Michelle Rodgers

Not Present: N/A

Quorum present? Yes

Others Present:

Library Director: Judy Kimzey

Proceedings:

Call to order: 5:36 p.m.

Business:

1. Approval of meeting minutes: MOTION to approve March 2022 minutes, with amendments. D. Williams. Second, E. Kendrick ALL IN FAVOR.
2. Discuss and Take Action on Provisional Library Card Policy

Address the obstacles to service. Ashley created a Provisional Library Card Policy.

A few minor grammatical changes:

1. Add the word “Provisional” to the first sentence. “Provisional Library cards are available...”
2. Combine the first two sentences – comma after “signature.”
3. Period after “valid ID.”

Approval of Provisional Library Card Policy. MOTION to approve D. Williams. SECOND T. Chartier.

3. Update Meeting Room Policy
All updates have been incorporated. Only several formatting issues need to be addressed:
 1. Ensure that the font is uniform throughout.
 2. Update the Policy Approval Date – it is currently 9/12/2019.
 3. Ensure that the L in Library is capitalized throughout.

Approval of Meeting Room. MOTION to approve T. Chartier. SECOND D. Williams.

4. Update Display/Bulletin Board Policy

All updates have been incorporated.

Approval of Display/Bulletin Board. MOTION to approve S. Macias. SECOND M. Rodgers.

5. Discuss/Take Action Library Board Bylaws

We would like to have our first meeting after hiatus in August, instead of September. This will give new Board members to begin serving earlier.

Sarah and Angelica will need to reapply.

Article II-Section 1 – Shall be held on the first Tuesday of the month as defined in Section 2. (Remove the 6:00pm time designation or at other time or place. Not necessary)

Article II-Section 2: Change September to August. Change January to February.

Article II-Section 3 – New verbiage, “The August meeting shall be for reviewing and recommending board members year. The September meeting shall be for the election of officers each year.”

Approval of updates to Library Board Bylaws. MOTION to approve M. Rodgers. SECOND S. Macias.

6. Plan to Raise Community Awareness

New display of Community Picks, Staff Picks, and Library Board Member picks.

Little Big Town 5K on Saturday, May 7. Shirts will be available within a day or two. The Library Board and Friends are participating.

7. Librarian's report: Items of note:

- a. Door count holding steady. Circulation down just a bit.
- b. The Library has been awarded another grant – this one is worth over \$9,000.
- c. Tillett's Homecoming was successful – about 60 people attended.
- d. This Thursday, Cinco de Mayo in the new park.
- e. Gabrielle is now full time.
- f. Planning the Summer Reading Program. Added every other Saturday, to help accommodate working families.
- g. Targeted advertising and promotional items to help promote the Library's services.

Closing comments:

- a. Is the Library mentioned in your hometown charter?
 - i. Littleton, Colorado – No
 - ii. Coppell, Texas – One sentence regarding the Library. Very brief mention.
 - iii. Mesquite, Texas – Yes
 - iv. Lewisville, Texas – Yes
 - v. Garland, Texas – Yes
 - vi. San Angelo, Texas – No
 - vii. Plano, Texas - Yes

Dusty offered to help during the summer.

Meeting Adjourned: 7:02 pm MOTION to adjourn. A. Peña. Second, M. Rodgers ALL IN FAVOR.

*Minutes respectfully submitted by
Secretary, Diane Windsor*