

**CITY OF VAN ALSTYNE**

**MINUTES**

**Architectural Review Panel (ARP) Meeting**

Van Alstyne City Hall  
Council Chambers  
152 N Main Drive

**March 1, 2022**

**6:30 P.M.**

Members present: Dusty Williams, Jim DuBois and Maria Hickson-Grimmett.

Staff present: Jennifer Gould.

**AGENDA**

1. Call to Order. *Chairperson Dusty Williams called the meeting to order at 6:39 p.m.*
2. Consider and take action to approve minutes from the January 28, 2022 meeting. *Jim DuBois made a motion to approve minutes as presented. Maria Hickson-Grimmett seconded the motion and the motion passed unanimously.*
3. Consider and take action regarding the issuance of a Certificate of Appropriateness for improvements to OTP VAN ALSTYNE ADDN, BLOCK 6, LOT 14 more commonly known as 233 E Marshall Drive. *The Panel expressed concern regarding the use of wood between the windows, the lower portion of the building, and around the doors. Jim DuBois made a motion to approve the request, subject to modification and/or improvement of the wood on the building. Maria Hickson-Grimmett seconded the motion and the motion passed unanimously.*
4. Adjournment. *Jim DuBois made a motion to adjourn the meeting at 6:44pm. Maria Hickson-Grimmett seconded the motion and the motion passed unanimously.*

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Dusty Williams, Chairperson

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Alex Glushko, Director of Development Services