

Van Alstyne Public Library

Board Meeting Minutes
March 5, 2024 – 5:45 p.m.
Van Alstyne Public Library

Board Members:

Present: Diane Windsor, Michelle Rodgers, Sarah Macias, Angelica Peña, Dusty Williams, Whitney Holmes, Emily Burk

Quorum present? Yes

Others Present:

Library Director: Judy Kimzey

Proceedings:

Call to order: 5:44 p.m.

Business:

1. Approval of meeting minutes: MOTION to approve **amended** February 4, 2024 minutes. S. Macias, Second D. Williams, ALL IN FAVOR.

2. Discuss and Take Action on Library Board By-laws:

Article VII, Section 1. update Powers & Duties of Board Members - A large amount of outdated verbiage was removed from the By-laws.

Article VIII, removed amendment history.

Article VIII, updated Ethics Statement. Added City Code of Conduct and replaced the term “trustees” with Library Board Members.

MOTION to approve updated Library Board By-laws made by W. Holmes, Second M. Rodgers, ALL IN FAVOR.

3. Discuss and Take Action: Policy, Section IV – A. Library Cards, Registration, and B. Privacy and Confidentiality

Library card application has changed – nothing needs to be signed, it’s all completed online.

A driver’s license or other government ID with the correct address to demonstrate residency is considered sufficient. If ID does not have correct address, additional proof of residency in either print or digital format is required.

Privacy and Confidentiality – Remove The Patriot Act from this section.

MOTION to approve updated Policy Section IV made by M. Rodgers, Second W. Holmes. ALL IN FAVOR

4. Discuss and Take Action: Policy, Section VI – Group Services, A. Programs in the Library, Public Performance License, and B. Co-sponsored programs in the Library

Programs in the Library – This policy governs the conduct of performers and other presenters in the Library. Public Performance License needs to be updated.

Co-Sponsored Programs in the Library – When the Library partners with another organization and the public is invited.

The policy applies to both of these groups, and should be consolidated into one section. Language was updated to include streaming media.

Public Performance License - The Library section is new, and states that the Library is not responsible for acquiring a license for the performers. This will help ensure that the performer complies with copyright law.

MOTION to approve updates made to Policy, Section VI made S. Macias, Second by E. Burk. ALL IN FAVOR.

5. Discuss and Take Action – Update Meeting Room Policy

Verbiage about copyright law and public performance license incorporated into this policy.

MOTION to approve updates to the Meeting Room Policy, made by E. Burk, Second S. Macias. ALL IN FAVOR.

6. Librarian's report: Items of note:

- a. Many patrons are interested in the Master Gardening Class. Classes for adults and pre-schoolers are available.
- b. Van Alstyne Quilters Guild is in March.
- c. Gaming Center officially opened on Monday, March 4.
- d. Possible partnering with the Parks Department to host an Eclipse Watch Party.
- e. Door count up in February.
- f. New patrons small decrease.
- g. Read Across America is celebrated this week.
- h. Women's History Month in March.
- i. Working with other libraries on how they handle staffing.

7. Closing comments:

Emily loves all the programming!

Meeting Adjourned: 6:30 pm MOTION to adjourn. S. Macias, SECOND M. Rodgers. ALL IN FAVOR.

*Minutes respectfully submitted by
Secretary, Diane Windsor*