

Library Board
Minutes for Regular Board Meeting
151 W. Cooper, Van Alstyne, Texas 75495

Tuesday, November 4, 2014

1. **Call to order-Recognition of Guests:** The meeting was called to order by Judy Kimzey @ 6:03 p.m.
 - Present: Deja James; Judy Kimzey; Audrey Nell Slack; Martha Whitfield; Vicky Cupit and Kanita Larkins
 - Absent: Gwen Denton
 - Guests: None

2. **Minutes from the Previous Meeting:** The minutes from the meetings of March, May, August, and October 2014 were reviewed by the board members. Per the Library Director's requests, a meeting was not held in April 2014. Additionally, there was no meeting in September 2014 pending the hiring of Tracy Luscombe's replacement. Deja James made a motion to accept the minutes of March, May, August, and October 2014. Audrey Nell Slack seconded the motion. Motion carried.

3. **Librarian's Report:** The Librarian Report for November 2014 prepared and presented by Judy Kimzey is attached.

4. **Old Business:**

Judy Kimzey has reviewed the Technology Plan Element of 5-Year Plan that was presented and approved by the board members at the May 6, 2014 board meeting. She has noted some items that she would like to review with the board. Vicky Cupit made a motion to table discussion of the Technology Plan until the January 2015 board meeting. Deja James seconded the motion. Motion carried.

5. **New Business:**

None discussed.

6. **Adjourn:** Meeting was adjourned at 6:35 p.m. In closing, Vicky Cupit reported that the Fall der All was a huge success. She wanted to share with the board members that the members of the Library Teen Council were very helpful and courteous while assisting at the Fall der All. Additionally, she wanted to remind everyone that the Christmas Parade was on Saturday, December 13, 2014 at 2:00 p.m. Unless something comes up, there will be no meeting in December 2014. The next scheduled board meeting is **Tuesday, January 6, 2015 at 6:00 p.m.**

Minutes respectfully taken by Kanita Larkins 11/04/2014

Director's Report for Library Board November 4, 2014

Teen Stats for October 2014

Number of teens for TC attendance:	56 (49 last month)
Total Circulation	167 (246 last month)

Children Stats for October 2014

Programs:	9 (10 last month)
Attendees:	77/55 (56 Children 38 Adults last month)

Door Count: 3479 (last month 3537)

Circulation: 2361 (last month 2640)

Total new patrons for Sept:	30 of which:
Adult:	28
Minor:	2
Temporary:	0

Lone Star program started. Our dates are: 10/31, 11/7, 11/26, 12/31. This Friday is our next day so spread the word or go have a burger and say, "I'm here for the Library" Looking forward to seeing how much \$ this generated. Signs went up in the library, on our site, and inside BK. Next Friday is our next day. We will utilize the teen Facebook more heavily as well as the Teen Twitter and Tumblr.

The website now has visible publicity for the Winding Road Book club as well as for Children's birthdays. We will post a large announcement every month the week prior to the Friends breakfast.

The 2 new computer workstations are up and running.

The Technology Plan needs to be reviewed and approved. Once that is complete, per the City Manager, the Technology Plan must be presented to City Council. The revised Technology Plan is attached for review.

City Staff and I will be attending a half day workshop at the Grayson County Courthouse to learn about Open Records and the penalties involved. According to the following definition "The law states that a meeting is any gathering of a quorum of the members of a public body with the intention of deliberating and deciding on public policy." This board will have to comply with the Open Meetings laws. Here is the definition that Jennifer gave me: "Any board whose members are appointed by City Council" I printed the ordinance to see exactly what it said. According to the Ordinance, this Board fits that definition.

The Open Meetings training is available online and I can forward the link to any member interested. After I learn what changes this will bring about I can apprise the Board at the next meeting.

Judy Womack will come speak to us and the Friends of the Library in the Spring.

Teen Council hosted a Halloween event called CreepyCon with 21 teens in attendance.

Interviews have begun for Young Adult Specialist. I have two very strong candidates with one stand out. The position will be filled by next week.

A partnership was formed with the ESL class being hosted at First Baptist Church. On Tuesday, Oct 28th 7 adults and 8 children came for a tour. All but one left with a new library card. She didn't get a card because she already had one. The teacher and I have another meeting planned to review the databases and electronic resources we have available for her students. She is going to translate our brochure and internet policy into Spanish for us as well as advise us on Spanish collection development.